

OLYMPIA MASTER ASSOCIATION RESIDENTS PRIVACY POLICY & PROCEDURES

The Olympia Master Association seeks to obtain a complete email contact list for all Olympia residents solely for the purpose of helping to more effectively respond to your service or support needs, to send periodic meeting and event notices, newsletters, emergency messages, and to receive feedback from our residents.

We implemented a variety of security measures to maintain the safety of residents' personal information. It is the responsibility of the Olympia Master Association Management Company, and specifically of the Property Manager, to ensure that no one, not even Board members will have access to the Olympia residents' personal information (i.e. telephone numbers, facsimile numbers, email addresses, other mailing addresses, etc.). The Olympia Master Association will not sell, trade, or otherwise transfer to anyone, or any entity, the personal information of its residents.

The required procedure for the use of the email list is that whatever is proposed to be sent must be approved by the Olympia Master Board and then executed by Olympia staff only; except for contents related to providing necessary information of day-to-day operations to the residents.

The Olympia Master Association Residents Privacy Policy applies to personal information collected from the Olympia website, email, sign-up sheet or any other form of collection.

The Olympia Master Association Management Company and the Board agree to comply with Florida Statutes 720.303 (5) (c) and strictly enforce the Olympia Master Association Residents Privacy Policy and Procedures.